

CHELAN COUNTY COMMISSIONERS
MINUTES OF APRIL 27&28, 2020

Monday, April 27, 2020

9:03:27 A.M. **Opening**

Chairman England calls the meeting to order. Present for session are Commissioners Bugert and Overbay, County Administrator Cathy Mulhall and Clerk of the Board Carlye Baity

9:03:41 A.M. **Consent Agenda**

Upon motion and second by Commissioners Overbay and Bugert, the Commission unanimously approves the consent agenda as follows:

1. Approval of Minutes
2. Vouchers as submitted and listed
3. Payroll Changes:
 - a) Adrienne Roumasset, Natural Resources, Reduced Hours
 - b) Matthew Franklin, Sheriff, Step Increase
 - c) Lanita Kottke, Sheriff, Step Increase

9:05:59 A.M. **Board Discussion**

- COVID-19 effect on Agriculture Industry
- Response letter from Governor's office regarding construction activities
- Salmon Recovery Board Chairman to be Chelan County Representative
- Comp Plan Amendments
- Health Department Leadership Committee
- BOCC Chambers remodel

10:00 A.M. **County Administrator Cathy Mulhall**

Discussion

1. Blake Baldwin Re: amendment to food vendor contract for COVID-19 emergency housing program

10:07:04 A.M. **Action**

Upon motion and second by Commissioner Bugert and Overbay, the Commission unanimously approves the action items as follows:

1. Amendment to Agreement between Chelan County and Serve Wenatchee Valley RE: Covid Housing Coordination 20200427A5-1
2. Grant Services Agreement RE: 2020 Lodging Tax Funded Activities with Upper Valley Historical Society 20200427A2-1
3. Amendment to food vendor contract for COVID-19 emergency housing program – **add on** 20200427A5-2

10:08:06 A.M. **Continued Administrative Discussion**

- WRCP Reservations and COVID-19 response measures
- Mission Ridge Public Development Authority

10:31:22 A.M. **HR Director Rosario Nystrom**

Discussion

- Salary study regarding non-union employees
- Applications for Assistant Community Development Director position
- Rescheduling performance evaluations

10:37:42 A.M. **Recess**

11:00:06 A.M. **Natural Resources Director Mike Kaputa**

Discussion

1. Interlocal cooperation agreement with Lake Chelan Reclamation District for Lake Chelan Mobile Generators
2. Agreement with FEMA/WA-EMD for Post-Fire Recovery Project: Generators for Fire District Facilities
3. Agreement with FEMA/WA-EMD for Installation of Generators at Critical Water Systems in the Lake Wenatchee /Plain Area
4. Recommendation to award Cottonwood Flats Restoration Project to John M. Willey Construction, Inc.

11:09:02 A.M. **Bid Award**

Four bids were presented on April 20, 2020. After review by Natural Resources insuring that bids meet specifications, it was recommended that the Board accept the bid proposal from John M. Willey Construction, Inc. as low bidder at \$287,323.75.

Moved by Commissioner Bugert, seconded by Commissioner Overbay and carried, that the Board award of Cottonwood Flats Restoration Project bids to John M. Willey Construction, Inc. at a bid amount of \$287,323.75

20200427B1-1

Continued Discussion

5. Consultant agreement with Reiss-Landreau Research LLC (RLR) Archaeological Consulting for Chumstick riparian planting project
6. Cost-share agreement with WA Department of Natural Resources for Chelan County Climate Resiliency Strategy
7. Consultant agreement with BERK Consulting for Chelan County Climate Resilience Strategy
8. Agreements with WA Salmon Recovery Funding Board
 - a. Nason Ridge Salmon Habitat Acquisition
 - b. Peshastin Creek RM 4.3 Side Channel Design
9. Agreement with Maul, Foster, and Alongi, Inc., for Legacy Pesticide Working Group support
10. Agreement with WA Recreation and Conservation Office for East Fork Mission Creek Trail Re-Route Planning

11. Amendment No. 1 to Agreement WQC-2020-ChCoNR-00132 with WA Department of Ecology for Lower Icicle Sediment Reduction and Riparian Restoration Project Phase 1
12. Amendment No. 1 to Agreement WQC-2020-ChCoNR-00135 with Washington Department of Ecology for Chumstick Watershed Riparian Restoration
13. Draft Memorandum of Understanding with Nason Ridge Partners

12:00:25 P.M. Action

Upon motion and second by Commissioner Overbay and Bugert, the Commission unanimously approves the action items as follows:

1. Interlocal cooperation agreement with Lake Chelan Reclamation District for Lake Chelan Mobile Generators 20200427A5-3
2. Agreement with FEMA/WA-EMD for Post-Fire Recovery Project: Generators for Fire District Facilities 20200427A5-4
3. Agreement with FEMA/WA-EMD for Installation of Generators at Critical Water Systems in the Lake Wenatchee /Plain Area 20200427A5-5
4. Consultant agreement with Reiss-Landreau Research LLC (RLR) Archaeological Consulting for Chumstick riparian planting project 20200427A5-6
5. Cost-share agreement with WA Department of Natural Resources for Chelan County Climate Resiliency Strategy 20200427A5-7
6. Consultant agreement with BERK Consulting for Chelan County Climate Resilience Strategy 20200427A5-8
7. Agreements with WA Salmon Recovery Funding Board
 - a. Nason Ridge Salmon Habitat Acquisition 20200427A5-9
 - b. Peshastin Creek RM 4.3 Side Channel Design 20200427A5-10
8. Agreement with Maul, Foster, and Alongi, Inc., for Legacy Pesticide Working Group support 20200427A5-11
9. Agreement with WA Recreation and Conservation Office for East Fork Mission Creek Trail Re-Route Planning 20200427A5-11
10. Amendment No. 1 to Agreement WQC-2020-ChCoNR-00132 with WA Department of Ecology for Lower Icicle Sediment Reduction and Riparian Restoration Project Phase 1 20200427A5-12
11. Amendment No. 1 to Agreement WQC-2020-ChCoNR-00135 with Washington Department of Ecology for Chumstick Watershed Riparian Restoration 20200427A5-13

12:05:51 P.M. Recess

1:30:01 P.M. Facility Maintenance Director Brian Travis

Discussion

1. Campus Security Update
 - a. County Clerk's Office Plexiglas Barriers - \$18,422 Community Glass

- b. Treasurer's Office has made a request and is next to be estimated
- 2. Facilities Department – Continuity of Service Staffing Update:
 - a. 2nd Shop set up in Juvenile Building Mechanical Room for separation
- 3. Jail Camera System Update
 - a. New Camera System has been installed
 - b. 75% of the existing cameras have been replaced
- 4. New RS2 Door Lock Control System
 - a. New servers and software installed last week
 - b. Buildings are being modified and access being changed over to key fobs
 - c. Admin Building is being set up now

2:02:51 P.M. **Recess until Tuesday session**

Tuesday, April 28, 2020

9:30:57 A.M. Tuesday Chairman England calls the meeting to order. Present for session is Commissioner Bugert, County Administrator Cathy Mulhall and Clerk of the Board Carlye Baity. *Commissioner Overbay is excused from session.*

9:32:15 A.M. **Public Works Director Eric Pierson**

Discussion

- 1. Call for Bids – Brush Grinding at Multiple Sites

9:33:26 A.M. **Action**

Upon motion and second by Commissioner Bugert and England, the Commission unanimously approves the action items as follows:

- 1. Call for Bids – Brush Grinding at Multiple Sites 20200427B1-2

9:34:10 A.M. **Flood Control Zone District – Administrator Eric Pierson**

Discussion

- 1. Supplement No. 2 to Contract No. 2017-05 with KPFF Inc., for Additional Services Related to Slide Ridge Culvert Replacement Project

9:35:07 A.M. *Commissioner Overbay joins session*

9:35:46 A.M. **Action**

Upon motion and second by Commissioner Bugert and Overbay, the Commission unanimously approves the action items as follows:

- 1. Supplement No. 2 to Contract No. 2017-05 with KPFF Inc., for Additional Services Related to Slide Ridge Culvert Replacement Project 20200427A5-14

9:36:23 A.M. **Board Discussion Re: Letter to Governor Inslee**

9:42:20 A.M. **Recess**

9:54:11 A.M. **Executive Session**

Upon motion and second by Commissioners Overbay and Bugert, the Commission unanimously approves to move into a 15 minute Executive Session Pursuant to RCW 42.30.110(i), to discuss with legal counsel matters relating to enforcement actions, litigations or potential litigation.

10:13:09 A.M. **Move back to regular session**

10:14:56 A.M. **Action**

Upon motion and second by Commissioner Overbay and Bugert, the Commission unanimously approves the action items as follows:

- Sign on to Letter of support *RE: Counter-COVID Campaign, Phase II: Decentralize and Recover* for Economic Recovery and Health & Safety for Citizens

10:15:49 A.M. **Community Development**

Discussion

1. Refund for a Plat Alteration (PA 2019-005) to LeRoy Farmer in the \$1,360
2. Refund Request for Shoreline Variance (SC 20-002) in the amount of \$1065 for Eric and Shelley Brodersen

10:23:04 A.M. **Action**

Upon motion and second by Commissioner Bugert and Overbay, the Commission unanimously approves the action items as follows:

1. Refund Request for Shoreline Variance (SC 20-002) in the amount of \$1065 for Eric and Shelley Brodersen 20200427B4-2

10:23:34 A.M. **Continued Discussion**

3. Planning Commission Meeting update from 4/22 – *Board Member Ryan Kelso is present for discussion*
 - Short Term Rentals
 - New Schedule from Berk Consulting
4. Departmental Budget Update

10:46:34 A.M. **Executive Session**

Upon motion and second by Commissioners Overbay and Bugert, the Commission unanimously approves to move into a 15 minute Executive Session Pursuant to RCW 42.30.110(i), to discuss with legal counsel matters relating to enforcement actions, litigations or potential litigation.

11:01:51 A.M. **Move back to regular session**

11:02:27 A.M. **Executive Session**

Upon motion and second by Commissioners Bugert and Overbay, the Commission unanimously approves to move into a 10 minute Executive Session Pursuant to RCW 42.30.110(g), performance of a public employee.

11:12:15 A.M. **Move back to regular session**

11:14:00 A.M. **Action**

Upon motion and second by Commissioner Overbay and Bugert, the Commission unanimously approves the action items as follows:

- Personal Services Agreement Employment Law Attorney with Bob Siderius – **add on** 20200427A5-15
- Severance Letter to Kate Tollofson – **add on** 20200427C8-1
- Severance Agreement and General Release between Chelan County and RJ Lott – **add on** 20200427C8-2

11:00 A.M. **Wenatchee County River Park Discussion**

1. Plan to re-open Park post COVID-19. *Intent of the Board is to open day use on May 5, 2020 and to re-open park on May 15, 2020.*

11:33:30 A.M. **Board Discussion**

- Short Term Rental uses
- Upcoming meetings

11:42:12 A.M. **Adjourn**

Board adjourns until Monday, May 4, 2020.

Weekly Voucher Approval for Payment	20200427B4-1
Current Expense	\$125,077.45
Other Funds	<u>\$771,708.84</u>
Total All Funds	\$896,786.29

BOARD OF CHELAN COUNTY COMMISSIONERS

DOUG ENGLAND, CHAIRMAN

CARLYE BAITY, Clerk of the Board